

Middle St. Croix Watershed Management Organization
Washington Conservation District
January 12th, 2012 Meeting Minutes

Present: David Beaudet, Oak Park Heights; Mike Polehna, Stillwater; Cindie Reiter, Lake St. Croix Beach; Randy Nelson, Afton; Ron Fredkove, Baytown Township; Daniel Kylo, West Lakeland Township; Susan St. Ores, Bayport; Nancy Anderson, St. Mary's Point; Pete Young, Washington Conservation District; and Amy Carolan, Administrator, Dorothy Jachim (resident).

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Minutes

A motion to approve the December 8th, 2011 minutes as changed was made by Mr. Beaudet, seconded by Ms. Anderson. The motion was carried.

Treasurer's Report

Mr. Kylo presented the treasurer's report. He reported that the remaining checking account balance was \$33,050.48. Mr. Kylo reported that the ending balance in the RBC savings account was \$84,021.98. The ending 4M balance is \$31,977.26. Mr. Kylo reported that there were five bills to be approved: Two for the Stillwater Gazette in the total amount of \$207.70, and three for Washington Conservation District in the total amount of \$9,741.68.

Mr. Fredkove, seconded by Mr. Pohlen, moved to approve the treasurer's report and pay the bills presented. The motion carried.

Public Comment

No comments.

Presentation – Rural Subwatershed Assessment – Pete Young, PE

Pete Young from Washington Conservation District presented on the Rural Subwatershed Assessments being performed and how projects within the MSCWMO are being prioritized for future implementation.

MSCWMO Website Update

The website is up and running. Administrator Carolan is still adding some information, but the main information including current agendas and minutes are now live on the website.

Response to RFQ for Legal and Administrative Services

One RFP was received for Administrative Services from Washington Conservation District. A motion to enter into a contract with Washington Conservation District, after review by the attorney, was made by Mr. Fredkove and seconded by Ms. Reiter. The contract will be made a two-year agreement. Motion carried. One RFP was

received for Legal Services by Kennedy & Graven. A motion to enter into an agreement with Kennedy & Graven was made by Mr. Polehna and seconded by Mr. Beaudet. Motion carried. Requests for Qualifications need to go out every two years.

Campaign Finance and Public Disclosure Board

Mr. Beaudet requested that the response received from the Minnesota House of Representatives be shared with Representative Sieben.

Stillwater Surface Water Workshop

The information that was provided by Administrator Carolan to the Stillwater Surface Water Workshop attendees was included in the packet. Vegetation management in some of the lakes in Stillwater is being considered. Administrator Carolan recommended that they work with the WMO as well as several professional lake and plant ecologists to come up with a set of long-term management goals for the lake as well as a set of prescriptive tasks that will serve to guide very specific management activities for the lake. The immediate goal for the lake should be to restore the lake's aquatic plant ecosystem so that it is similar to that documented in 1958.

Lakeland Ordinance Update Meeting, substandard structures

Last winter the MSCWMO worked with the City of Lakeland to update their vegetative cutting ordinance. The City adopted that ordinance, and it is now in place. The DNR has asked the MSCWMO to keep working with the City of Lakeland and continue updating the substandard structures ordinances. A meeting will be held at 10:00am on January 19th at Lakeland City Hall if any Board members are interested in attending.

City of Lakeland Shores, manager appointment needed

City of Lakeland Shores has not been sending a representative since Todd McLarty resigned a few months ago. Administrator Carolan has sent them a few notices, asked board members to also mention the need for a board manager to other City representatives in Lakeland Shores.

MSCWMO Watershed Management Plan Update

The first subcommittee meeting will be held Tuesday, January 17th at 8:00am. The first meeting will cover the timeline for the process. It should not take more than a year and a half to get through the update and revisions. A budget will also be discussed, as well as whether the MSCWMO would like the actual update to go out for RFP.

Perro Creek Spring Neighborhood Clean Up

Administrator Carolan has been in contact with Mitch Berg recently regarding leaf dumping and other issues that are occurring in Perro Creek. Administrator Carolan recommended some promotion in addition to a neighborhood clean-up day. Mr. Fredkove made a motion to direct the administrator to work with the City of Bayport to organize a Perro Creek Clean-up Event. Mr. Beaudet seconded the motion. Motion carried.

13th Annual Protecting the St. Croix Conference – Tuesday, April 24th, 2012

Administrator Carolan will post a link to the conference details if any board members are interested in attending.

February Board Meeting

Mr. Fredkove made a motion to approve that the February board meeting be cancelled. Mr. Beaudet seconded the motion. If any projects come up during that time, staff can provide approval provided they meet all the necessary policies and performance standards. Motion carried.

Insurance Waiver

Administrator Carolan is working through the process of renewing the MSCWMO's insurance policy with the LMCIT. Ms. Carolan presented the annual Liability Coverage Waiver form. Mr. Polehna, seconded by Mr. Nelson moved to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

Perro Creek Water Monitoring Equipment

Administrator Carolan reported that the flow sensor on the Perro Creek monitoring station had been damaged and would need to be replaced in order to continue automated sampling at the site. Administrator Carolan recommended that the new sensor be purchased using funding set aside in the "water monitoring equipment replacement fund." Mr. Polehna, seconded by Mr. Fredkove moved to replace the sensor with a dollar amount not to exceed \$1,300.00.

Plan Reviews and Submittals

Administrator Carolan reported that a preliminary submittal had been made for the Osgood Avenue project in Baytown Township.

Administrators Report

Administrator Carolan provided a written report.

Other Agenda Items

None.

Adjourn

Mr. Kylo, seconded by Mr. Polehna moved to adjourn the meeting at 8:17 PM, motion carried.